

**Town of Felton  
Town Council Meeting  
January 12, 2015  
6:30 pm**

Mayor Kelley called the Town Council Meeting of Felton to order at 6:30 pm on Monday, January 12, 2015. Present at the meeting were:

**Council Members:** Mayor Dave Kelley, Vice-Mayor Joe Yapsuga, Michael Routh, Joanne Clendaniel and Anthony Carroll.

**Staff:** Town Manager, Rebecca Greene; Chief, Levi Brown and Town Clerk, Amy Lupinetti.

**Public:** Residents – Roberty Stronsky, Anita Yapsuga & Kevin Rains. Kent County Levy Court – Commissioner Terry Pepper & Commissioner Glen Howell

**Commissioner Glenn Howell presented Chief Brown a check for \$6808.00 for the Police Department. He stated that there were some funds left over from a capital project and each Department's amount was based on the amount of times they have to leave their jurisdiction to assist State Police.**

**Citizens Concerns:**

There were no Citizens Concerns.

**Police Report:**

<b>Officer</b>	<b>Reg</b>	<b>SEU</b>	<b>Total</b>
<b>9451</b>	53	22	75
<b>9452</b>	49	0	49
<b>9453</b>	63	58	121
<b>9454</b>	53	0	53
<b>9455</b>	0	0	0

Chief Brown presented the December 2014 Police Report. Vice-Mayor Yapsuga asked why the numbers were down and Chief Brown stated that the Officers were sick last month.

Rebecca stated that she has talked to the Chief about the color of the new vehicle and it was decided that it doesn't have to go to Council. Chief Brown stated the new vehicle will be silver and it will be marked by JD Signs.

Mayor Kelley asked what the timeline was for the new vehicle. Rebecca stated that we were waiting for the check from Kent County and now that we have received it we will pay our final payment for the, charger then we will order the new vehicle. Mayor Kelley asked if it will be a SUV or a car and Levi stated that it will be a short bed Tahoe.

**Motion:** Councilman Carroll made a motion to approve the December 2014 Police Report. Vice-Mayor Yapsuga seconded the motion. The motion was passed unanimously.

**Budget Report:**

Rebecca stated that we put the carryover numbers into the budget and it is looking good right now.

Vice-Mayor Yapsuga asked if there was overtime for the snow last week and Rebecca replied no because it did not amount to much.

**Motion:** Vice-Mayor Yapsuga made a motion to approve the December 2014 Budget Report. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously.

**Minutes:**

**Town Council Meeting Minutes:**

Mayor Kelley presented the December 8, 2014 Town Council Meeting Minutes asking if there were any questions. There were no questions.

**Motion:** Councilwoman Clendaniel made a motion to accept the December 8, 2014 Town Council Meeting Minutes. Councilman Carroll seconded the motion. The motion was passed unanimously.

**Planning & Zoning Minutes:**

**Motion:** Councilman Carroll made a motion to accept the January 12, 2015 Planning & Zoning Meeting Minutes. Councilwoman Clendaniel seconded the motion. The motion was passed unanimously.

**Felton Fire Company Grant - \$25,000:**

Rebecca stated that after last month's meeting we decided we needed to get a Hold Harmless Agreement for the project. The agreement states that the Fire Company will be responsible for paying the difference of any expenditure that exceed the amount of the grant. The Town will receive the check and administer the funds. Rebecca explained that she recommended when they request the money that they request 20% more just in case anything goes over the budgeted amount.

Mayor Kelley asked what the grant is for and Peachie stated that they will be replacing the apron in front of the Fire House. They received two bids and are going with the lowest bid from Gary Simpson. The bid is for \$31,500.

**Motion:** Councilman Routh made a motion to give Rebecca the authority to act on behalf of the Town for the project with the Felton Fire Company. Vice-Mayor Yapsuga seconded the motion. The

motion was passed unanimously. Roll call was taken: Mayor Kelley-yes; Vice-Mayor Yapsuga -yes; Council Member Clendaniel – yes; Councilman Carroll – yes and Councilman Routh –yes

**Water Rate Structure Proposed Change:**

Rebecca stated that Jean Holloway from Delaware Rural Water (DRWA) is sick and cannot be at the meeting. Rebecca presented Council the packet for the proposed water rates (see attached).

Councilman Routh asked what the gallon average is for the Town and Rebecca replied 10,000 is the average and those will be the accounts that will see a decrease on their bill. Rebecca stated that we have to remind the Citizens that we are decreasing debt service from \$26 to \$10. Councilman Routh asked what will happen when the loan for debt service is paid off and Rebecca replied that we will eliminate the \$10.

Councilman Routh asked when the new rates will go into effect and will we have public workshops. Rebecca stated rates will go into effect July 1, 2015 and we will hold at least three workshops at the Fire Hall for the residents.

Anita Yapsuga asked Rebecca if she will explain what the debt service is used for at the workshops. Rebecca stated that she will explain the debt service and also explain when the loans for debt service will be paid off.

The meeting was adjourned at 7:25 pm.

These minutes were prepared by Amy Lupinetti, Town Clerk.

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Amy Lupinetti

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Date